

BARTHOMLEY PARISH COUNCIL

Minutes of the meeting of 14th May 2019

PRESENT

Cllrs T Clark, J Bailey, J Peacock, S Gresty, T Wilde and C Horrocks
Borough Cllr S Edgar
Mark Bailey (Clerk)

Annual Parish Council Meeting

1. Election of Chair and Vice-Chair

Cllr T Clark was **ELECTED** as Chair of the Parish Council for the 2019-20 year.

Cllr T Wilde was **ELECTED** as Vice-Chair of the Parish Council for the 2019-20 year.

2. Apologies for absence

No apologies for absence were received.

3. Declarations of Interest

Councillor Horrocks declared an outside bodies interest in the Barthomley Village Day item.

4. Election 2019

It was noted that – following the elections on 2nd May 2019 – one vacancy exists on the Parish Council.

It was **AGREED** that the vacancy would be advertised on the website; social media; notice board; and via Parish News.

5. Minutes of Last Meeting – 19th March 2019

Minutes of the March 2019 meeting were considered by Members.

RESOLVED

That the minutes of the meeting of 19th March 2019 be approved as a true record and be signed by the Chair.

6. Matters Arising from the Minutes

- Hungerford Place – it was reported that the Chair and the Clerk had met with Fisher German at the site. United Utilities have also been contacted about the matter. The problem has been reported to Cheshire East Highways. The drain appears not to be blocked, but does appear to be in the wrong place.

- Litter – appears to be a problem again in the area around the KFC – Clerk will contact the Duchy. Roy Aspinall is also working on the main road
- Bridge House Farm – the issue has been reported to the Police and details will be sent to Cllr Edgar
- Fir Tree Cottages – it was agreed to establish ownership (TW will send land registration details)
- Village Day – 29th June 2019 – letter sent to Clerk requesting Parish Council assistance. CH reported on the plans for the day. The Parish Council will be represented on the day and the Council will also cover the costs of insurance and toilets, as previously discussed

7. Annual Business

- Responsible Financial Officer – the Clerk
- Annual Risk Assessment – approved by the Council
- Asset Register – approved by the Council
- Code of Conduct – approved by the Council
- Review of Standing Orders – approved by the Council
- Planning Working Group – TC/TW/JP

8. Annual Statement of Accounts

Documents presented to the Parish Council: -

- Ledger 2018-19
- Receipts and Payments 2019-20
- Budget 2019-20
- Cashflow 2019-20

Also presented was the Annual Governance and Accountability Return (AGAR) 2018-19

RESOLVED

Members noted the internal audit report, carried out on Monday 13th May 2019.

Members approved the following: -

- **Annual Governance Statement 2018-19**
- **Accounting Statements 2018-19**

Members also agreed that the Parish Council should be exempt from a limited assurance review (as it has income/expenditure below £25,000 per year) and the Clerk/Chair signed the Exemption Certificate for 2018-19

Ordinary Parish Council Meeting

9. Police Report

There was no representative from Cheshire Constabulary present. It was reported that there was to be a Police Cluster meeting on 7th June 2019 and anything requiring a report should be forwarded to the Chair.

10. Borough Councillor's Report

Cllr Edgar attended the meeting and reported that the political control of Cheshire East Council had changed following the election on 2nd May 2019 from Conservative control to Labour/Independent control.

Cllr Edgar also reported that it had been proposed to move from a Cabinet to Committee based system at Cheshire East Council

11. Cheshire East Development Strategy Process

Cllr Wilde reported no significant developments and it was agreed to remove this as a standing item on future agendas.

12. Highway Matters

- It was reported that the 30 mph sign opposite Hungerford Place still needed to be fixed
- Potholes on Radway Green Road opposite Bank Cottage need to be sorted out
- Floods – there have been two floods on Engelsea Brook due to blocked gullies on Engelsea Brook Lane. It was also reported that a grid is blocked by the post box and outside Valley Farm
- A500 roundabout – issue with road markings not being clear enough has been reported to Highways for England and will be addressed as part of the A500 widening

13. Planning Matters

No issues were raised.

14. Accounts for Payment & Financial Matters

The Clerk presented four accounts for payment.

RESOLVED

That the following accounts be authorised for payment.

537	M Bailey	Salary	£237.12
538	HMRC	Tax on Clerk salary	£59.28
539	ChALC	Membership fee	£63.36
540	Zurich Municipal	Insurance	£183.59

It was **AGREED** that Cllr Peacock would be added to the bank mandate.

15. Correspondence

- The Parish Council received a grant of £809.00 from Cheshire East Council for litter-picking
- The Chair reported that she will seek to recruit volunteers for litter picking and bring back a report to the next Parish Council meeting
- The Council will also ask for litter picking equipment from ANSA

16. Reports of Members

Members were invited to raise any issues of concern, which included:

- Cllr Horrocks – reported use of weed killer around the signs at Hungerford Place – does not look good. Cheshire East Council to be contacted to ask them not to use weed-killer

17. Date of the Next Meeting

Tuesday 9th July 2019