

BARTHOMLEY PARISH COUNCIL

<https://barthomley-pc-org.uk/>

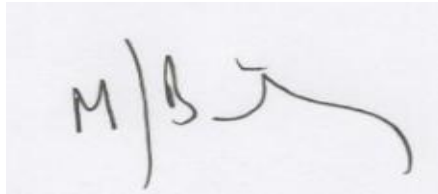
Mark Bailey
Clerk

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NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Parish Council

DATE: TUESDAY 12th JANUARY 2021
TIME: 7.30 pm
VENUE: REMOTELY (SEE DETAILS BELOW)



Signed: _____

Date of Issue: 6th Jan 2021

Enquiries to: Mark Bailey (Clerk) Tel: 07854445636

To: Members of the Parish Council

Copies: Borough Councillors Steve Edgar/Mary Addison (Haslington)

Note:

Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that sufficient spare copies of the agenda are available. This meeting will be held remotely according to latest government guidelines relating to the ongoing COVID-19 pandemic.

Join Zoom Meeting <https://us02web.zoom.us/j/86363854982>

Meeting ID: 863 6385 4982

One tap mobile

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Dial by your location

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Meeting ID: 863 6385 4982

Find your local number: <https://us02web.zoom.us/j/86363854982>

AGENDA

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk before 6.00 pm on the meeting day.

2 DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

3 MINUTES – 10th NOVEMBER 2020

To approve, as a correct record, the minutes of the annual meeting held on 10th November 2020.

<https://barthomley-pc-org.uk/wp-content/uploads/2021/01/DRAFT-Minutes-10-November-2020-Meeting.pdf>

4 UPDATE ON MINUTES – REPORT OF THE CLERK

The Clerk will update the Council on matters from the minutes and since the last meeting.

5 PUBLIC QUESTION TIME

Members of the public can ask a question or address Members on any matter of Parish Council business.

6 FINANCIAL MATTERS

The following financial matters will be considered at the meeting.

6.1 Authorisation of payments

£243.54	Dr MJ Bailey – salary payment for Clerk (Jan/Feb 2021)
£60.88	HMRC for months 10 and 11 of the tax year (2020-21) (Clerk's salary)

RECOMMENDATION: Members are asked to approve the above payments.

6.2 Ledger/Bank Reconciliation Statement (1.4.20-30.11.20)

The ledger/bank reconciliation statement for the period 1st April 2020-30th November 2020 is presented to Members for note.

<https://barthomley-pc-org.uk/wp-content/uploads/2021/01/Barthomley-Parish-Council-Ledger-01.04.20-30.11.20-03.01.21.pdf>

6.3 Draft Budget Proposals 2021-22

A report is presented to Members for comment regarding the setting of the 2021/22 budget for the Parish Council. Members are asked to note the contents and refer to the second quarter budget monitoring documents. A draft budget is included. Members do not have to follow the suggestions included on this document, but the recommendation below assumes a budget of £7,050.00 and a precept remaining the same as last year at £2,500.

The Parish Council is asked to **RESOLVE** –

- (a) That a budget of **£7,050** be approved; and
- (b) That the Clerk be authorised to request a precept of **£2,500** from Cheshire East Council

Budget Report

<https://barthomley-pc-org.uk/wp-content/uploads/2021/01/Report-Budget-2021-2022-03.01.21.pdf>

Budget

<https://barthomley-pc-org.uk/wp-content/uploads/2021/01/Budget-Mon-Sept-2020-and-Draft-Budget-Proposals-2021-22-v02-03.01.21.pdf>

6.4 Community Infrastructure Levy

It was reported at the last Parish Council meeting that the Council had received the sum of £3,493.20 from Cheshire East Council as part of the Community Infrastructure Levy (CIL) scheme.

CIL is a planning charge and is paid by developers undertaking development in areas within each local authority. More information can be found at https://www.cheshireeast.gov.uk/planning/spatial_planning/cheshire_east_local_plan/community-infrastructure-levy/community-infrastructure-levy.aspx. Further guidance for town and parish councils can be found at <https://www.cheshireeast.gov.uk/pdf/planning/spatial-planning/cil-guidance-note-feb-19.pdf>.

Parish Councils are advised to set up a separate bank account to and spend deposit CIL monies and must prepare a report each year on how the monies are spent.

In terms of spending CIL monies, the Parish Council has a wide remit and can spend funds on anything which supports the provision and maintenance of infrastructure and/or anything else which addresses the demands that development places on an area.

Cheshire East Council recommends the adoption of a planned approach to the spending of CIL monies through a parish Infrastructure Delivery Plan (IDP). An IDP would consist of a list of schemes with information on their scope; timeframe for delivery; organisation delivering the scheme; likely costs; how it meets infrastructure needs and potential for other funding.

Based on these points, the Council is asked to agree to the following recommendations.

RECOMMENDATIONS

To note the points set out above.

To agree a list of proposals which can benefit from CIL funding

To communicate and engage with the local community on other ideas

To draw up and agree an IDP at the next Council meeting in March 2021

6.5

Bank Mandate

The Parish Council holds a bank account with the Yorkshire Bank, and it is necessary to update the list of authorised signatories on the account to reflect changes in the Council's membership in recent years.

The following recommendations are therefore made to the Council, which is asked to resolve each recommendation as set out.

RECOMMENDATIONS

To confirm that the Yorkshire Bank is the appointed bank for the Parish Council and that the existing bank account remains as the Parish Council's bank account together with any other accounts the Council chooses to open with the bank in the Council's name.

To acknowledge that the account(s) shall remain subject to the relevant Terms and Conditions published by the bank and to agree that the Council remains bound by these Terms and Conditions.

To confirm that the Bank remains authorised to: -

- Honour and comply with all cheques drawn and debit such cheques to the account(s)
- Honour and comply with all instructions for withdrawal from the account(s)
- Collect for credit to the account(s) all instruments endorsed on behalf of the Council
- Act on any other instructions the Bank receives in accordance with Terms and Conditions
- Accept and comply with all instructions to add or remove Authorised Signatories and process personal data or each or any of the Authorised Signatories

- Accept registration of the Council's account(s) under the Bank's telephone and/or internet banking services

To agree that the following councillors and the Parish Clerk become Authorised Signatories on the Council's bank account(s): -

Cllr Teresa Clark
Cllr Tom Wilde
Cllr Janet Peacock
Cllr Clare Horrocks
Cllr Richard Nield
Cllr Jamie Bailey
Cllr Sally Gresty
Mr Mark Bailey

To agree that arrangements are made for the Council's bank accounts to be accessed via online and telephone banking

7 BOROUGH COUNCILLOR'S REPORT

Borough Councillors S Edgar and M Addison to report on any Cheshire East Council matters of interest.

8 HIGHWAY MATTERS

The Parish Council is to receive an update on highway matters in the parish and/or affecting the parish.

8.1 A500 Widening Update

To discuss latest updates on the widening of the A500.

9 PLANNING MATTERS

This is for the Parish Council to discuss any planning issues affecting the area.

9.1 Planning Applications

The Parish Council has received notification from Cheshire East Council on the following planning applications.

20/3382N Former BAE Site/Radway Green Business Park, Radway Green Road, Crewe CW2 5PJ
Proposed development of 6 no. commercial units providing up to 74,610 sq.m.GIA of mixed B1c, B2 and B8 (unfettered), of which 34,650 sq.m (Units 1, 2 & 6) will be sought under detailed approval including associated infrastructure, parking, access and circulation areas, maintenance and improvement of existing access into the site south of the level crossing and the existing vehicular access north of the level crossing, cycle and pedestrian access to the whole site, relocation of existing clock tower, new internal roads and drainage infrastructure. Units 3, 4 & 5 (total proposed floorspace of 39,960sqm) seek outline approval for access and scale, reserving appearance, landscaping, and layout for later approval.

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/3382N>

Closing Date for Comments: 13th January 2021

20/4532N Walnut Tree Farm, Radway Green Road, Barthomley CW2 5PQ
Relocation of Cheshire Microlight Center from Archid (Sandbach) to Walnut Tree Farm, Barthomley Extension of existing barn to store microlights and existing field currently used for agricultural purposes, converted for a grassed landing strip. Field to be retained for grazing.

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4532N>

Closing Date for Comments: 3rd February 2021

10 COMMUNICATION/SHARED INFORMATION

Members may share any other information, but formal decisions usually cannot be taken under this item.

Several items are included for discussion as listed below. Members may raise additional items.

- Update on COVID-19 pandemic in the parish
For Members to update the Council on any developments in relation to the ongoing pandemic.
- Planning enforcement issues
To provide updates on any planning enforcement issues affecting the parish.
- Parish News
It was reported that publication of the Parish News has been suspended until February 2021. Copy deadline is scheduled as 23rd January 2021.
- Request for Funding
A request for funding has been received from a resident (Mr M Nield) to cover the costs of work being done in the parish. This work has been focused on digging out the brook which runs through the land belonging to Smiths Green Farm. This work involves use of a digger and will alleviate flooding in the middle of the village. Members are asked to take a view on this matter and to consider a grant to part cover total costs of £1,500.
- Level Crossing – Mill Lane
Parish Clerk/Cllr Edgar to provide updates following meeting with Network Rail on 6th January 2021.
- Police Report
To note the contents of the attached Beat Report for December 2020 and to review the outcomes from the meeting held on 20th November 2020 between the Clerk and PCSO Jolley. The main actions from that meeting included a proposal from the police for further noticeboards in the area and additional signage. The Parish Council has been asked to contribute to the costs of these, when known.

<https://barthomley-pc-org.uk/wp-content/uploads/2021/01/haslington-beat-report-december-2020.pdf>

11 DATE OF NEXT MEETING

Tuesday 9th March 2021 – 7.30pm – TBD

12 EXCLUSION OF PRESS AND PUBLIC

That in accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted.

13 AUTOMATIC EXTERNAL DEFIBRILLATOR

The Parish Council is requested to consider the (attached) quotes for purchase of an AED for the parish.

Notes

1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

Members of the public are not able to participate in meetings but are able to ask questions or make a statement, prior to the start of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, staffing matters, contracts, and financial affairs of other parties.

2) Parish Councillors

A) Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

B) Planning Grounds The grounds on which observations can be made on planning applications are as follows –

- | | | | |
|---|--|----|---|
| 1 | Development Plan in all its aspects | 8 | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance | 9 | Effect on highway safety |
| 3 | Siting | 10 | Landscape |
| 4 | Design | 11 | Listed buildings |
| 5 | External appearance | 12 | Conservation areas |
| 6 | Compatibility with street scene | 13 | Land |
| 7 | Development effect on neighbouring properties, contamination, amenities, and privacy | 14 | Flooding |

Non-Relevant Matters

- | | | | |
|---|---|----|---|
| 1 | Matters controlled by other legislation | 6 | Business competition |
| 2 | Effects on private rights | 7 | Personal circumstances – health/finance |
| 3 | Provisions in covenants/deeds | 8 | Ownership |
| 4 | Effect on property values | 9 | Moral issues |
| 5 | Private opinions | 10 | Matters which might breach legislative requirements |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.