

**MINUTES OF THE MEETING OF BARTHOMLEY PARISH COUNCIL
HELD REMOTELY ON 6th MAY 2021**

PRESENT:	Cllr T Clark Cllr T Wilde Cllr C Horrocks Cllr J Peacock	Chairman Vice-Chairman (in the chair) Cllr R Nield Cllr J Bailey
APOLOGIES:	Cllr S Gresty	Cllr M Addison (Cheshire East)
ALSO PRESENT	Ms. L Airton, Duchy of Lancaster Dr. M Bailey (Clerk/RFO) Members of the public	

PART ONE – ANNUAL COUNCIL BUSINESS

126 ELECTION OF CHAIR

Cllr T Clark took the Chair and asked for nominations for Chair of the Parish Council.

Members nominated and **ELECTED** Cllr T Clark as the Chair of the Parish Council for the 2021-22 council year.

127 ELECTION OF VICE-CHAIR

The Chair asked for nominations for Vice-Chair of the Parish Council.

Members nominated and **ELECTED** Cllr T Wilde as Vice-Chair of the Parish Council.

128 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs S Gresty and Cheshire East Councillor M Addison.

The Chair announced that Cllr Gresty has expressed a wish to resign from the Parish Council. This will be confirmed in writing to the Parish Clerk. Members said that they wished to recognise her log service. A short note will be included in Parish News about her, and Cllr Peacock said she would organise some flowers and a card.

129 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

There were no declarations of interest made by Members at the meeting.

130 MINUTES – 9TH MARCH 2021

RESOLVED: Members resolved that the minutes of the Parish Council meeting held on 9th March 2021 be approved as a correct record and signed by the Chairman.

131 MINUTES – 14TH APRIL 2021 (EXTRAORDINARY MEETING)

RESOLVED: Members resolved that the minutes of the extraordinary Parish Council meeting held on 14th April 2021 be approved as a correct record and signed by the Chairman.

132 UPDATE ON MINUTES – REPORT OF CLERK

The Clerk updated the meeting on the following matters from the minutes of the last meeting.

- 30 mph sign – no updates – reported again to Cheshire East Council
- Roads – Members noted planned road closures in the parish for the purpose of cleaning gullies
- Weed killer – no updates – reported to Ansa and reported to CEC
- Litter – proposal for litter bin to go by the Parish Council noticeboard or directly opposite – **AGREED** to check with ANSA and ask ANSA for a bin

- Fence at Hungerford Place – reported to Cheshire East Council
- Hungerford Place – wet area reported to Cheshire East Council – a local resident has said that there is a drain somewhere in the area and this will be investigated.
- Old Hall Farm – still issues with the lights – Duchy will pick the matter up
- Police – beat report received, but no information about Barthomley
- Planning Enforcement – no updates – although work seems to have stopped
- Smithy Lane – reported to United Utilities
- Service Station – LA has raised with the Duchy and the situation has appeared to have improved
- Defibrillator – **AGREED** to progress and will approach the pub to locate the device
- SID – no updates (next to Hungerford Place)
- Mill Farm – Duchy to action
- Parish News – copy sent about Parish Council activities
- Planning – application for micro-light area has been postponed
- Police – will inform them about the noticeboard and Tru-Cam decisions

133 PUBLIC QUESTION TIME

There was one member of the public present at the meeting. The following issues were raised.

- Planning – a resident attended to put the case for the planning application (21/1404N) discussed at the extraordinary Parish Council meeting held on 14th April 2021. The resident said that Cheshire East Council had visited the site and expressed no concerns about the application, although there were some concerns over the impact on the Green Belt Policy. The application is about lifting existing property for use by family members. Parish Councillors pointed out the role of the Parish Council in planning matters. The resident mentioned the impact of the industrial estate development on the area in terms of the Green Belt and reductions in property values. The Chair said that the Parish Council had acted within the guidelines for planning discussions and welcomed the chance to hear the applicant's side of the process. It was also mentioned that the application would be likely to pass by CEC. The Chair said that decisions on planning are not taken by the Parish Council but are made by CEC.

134 APPOINTMENTS TO OUTSIDE BODIES

The following appointments were made by the Parish Council.

- Planning Working Group – Cllrs Clark, Horrocks and Wilde
- ChALC – Cllr Clark
- Police Cluster Meetings – Cllr Clark
- Crewe Local Highways Group – Cllr Clark

135 STANDING ORDERS

Members **APPROVED** the Parish Council's Standing Orders for 2021-22.

136 FINANCIAL MATTERS

136.1 Ledger/Bank Reconciliation Statement (1.4.20-31.03.21)

Members noted the ledger/bank reconciliation statement for 1.4.20-31.3.21.

136.2 Budget Monitoring Report and Receipts and Payments Summary (Quarter 4 – 2020/21) (April 2020-March 2021)

Members noted the budget monitoring report for quarter 4 of the 2020/21 financial year.

136.3 Assets Register

Members **APPROVED** the Assets Register for 2020-21.

136.4 Risk Assessment

Members **APPROVED** the Risk Assessment for 2020-21.

136.5 Responsible Financial Officer

Members **RESOLVED** to appoint the Parish Clerk as RFO for 2021-22.

136.6 Internal Auditor

Members **RESOLVED** to appoint Mr. Len Griffin as the Parish Council's Internal Auditor for 2021-22.

136.7 External Audit 2020-21

Members **RESOLVED** to approve the following documents as part of the 2020/21 external audit.

- Annual Governance Statement 2020/21
- Accounting Statement 2020/21
- Certificate of Exemption 2020/21

The Parish Council **RESOLVED** to approve the Annual Governance and Accountability Return for 2020/21.

136.8 Authorisation of Payments

The following payments were presented to Members for approval.

£243.54	Dr MJ Bailey – salary payment for Clerk (May/June 2021)
£60.88	HMRC for months 2 and 3 of the tax year (2021-22) (Clerk's salary)
£63.36	ChALC (Membership Fee 2021-22)
£100.00	Parish News (Contribution for 2021-22)
£809.40	Cheshire East Council (CIL Refund)
£40.00	Barthomley Village Hall (Room Hire)
£990.00	Roy Aspinall (litter pick)
£1,325.00	Defib Central (AED plus Cabinet)

RESOLVED: The above payments were **APPROVED** by the Council

137 CALENDAR OF MEETINGS 2021-22

Members approved the following dates for Parish Council meetings in 2021-22.

13th July 2021
14th September
9th November
11th January 2022
8th March
10th May (Annual Meeting)

PART TWO – ORDINARY PARISH COUNCIL BUSINESS

138 BOROUGH COUNCILLOR'S REPORT

Cheshire East Cllrs Steve Edgar and Mary Addison did not attend the meeting.

139 HIGHWAY MATTERS

No matters were raised under this agenda item.

139.1 A500 Widening

There were no updates on this matter.

140 PLANNING MATTERS

Members considered planning matters affecting the Parish.

141.1 Planning Applications

21/1992N **BAE Systems, Radway Green Road, Radway Green CW2 5PJ**
Construction of steel portal frame facility approximately 36.120m(W) x 40.836m(L) with 12.53m(H) ridge; on vacant land previously an effluent treatment plant.

The Parish Council made no comments on this application.

141 COMMUNICATIONS/SHARED INFORMATION/REPORTS OF MEMBERS

Several items were raised under this agenda heading: -

- COVID-19 in the parish – it was reported that most people have been vaccinated
- Planning enforcement – Cllr Edgar to escalate to high priority
- Parish News – will include notes from the Parish Council meeting and reference to Cllr Gresty
- Police Report – update was provided – no issues raised for Barthomley
- Weedkiller – it was reported that weedkiller had been used at the bottom of Church Drive
- Weight Limits – Cllr Clark to bring up issue of heavy vehicles at Police Cluster meeting (will also raise on social media)
- Waste – at the back of Old Hall Farm on Green Lane, there is waste from a house being damaged. Letter to be written to Old Hall Farm for dispose of the waste
- Swallows Croft – ground is falling away and needs to be reported to CEC

142 DATE OF NEXT MEETING

The next meeting of the Parish Council will be Thursday 13th July 2021 at 7.30pm (Village Hall).

.....Chairman

The meeting commenced at 7.30 pm and concluded at 9.28pm