

BARTHOMLEY PARISH COUNCIL

<https://barthomley-pc-org.uk/>

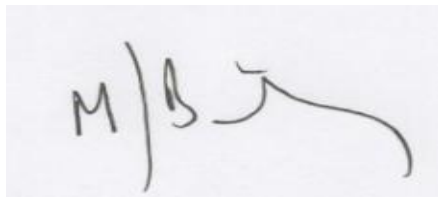
Mark Bailey
Clerk

Tel: 07854445636
e-mail: mbailey87@hotmail.com

NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Parish Council

DATE: THURSDAY 1st SEPTEMBER 2022
TIME: 7.30 pm
VENUE: BARTHOMLEY VILLAGE HALL, BARTHOMLEY
CW2 5PL



Signed: _____

Date of Issue: 23rd August 2022

Enquiries to: Mark Bailey (Clerk) Tel: 07854445636

To: Members of the Parish Council

Copies: Borough Councillors Steve Edgar/Mary Addison (Haslington)

Note:

Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that sufficient spare copies of the agenda are available. This meeting will be held according to latest government guidelines relating to the ongoing COVID-19 pandemic.

AGENDA

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk before 6.00 pm on the meeting day.

2 DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

3 MINUTES – 12TH JULY 2022 (PARISH COUNCIL MEETING)

To approve, as a correct record, the minutes of the meeting held on 12th July 2022.

<https://barthomley-pc-org.uk/wp-content/uploads/2022/08/Minutes-12th-July-2022-Meeting.pdf>

4 UPDATE ON MINUTES – REPORT OF THE CLERK

The Clerk will update the Council on matters from the minutes and since the last meeting.

- Defibrillator – updates
- 30 mph sign – Cllr Edgar to update
- Weed killer – Cllr Edgar to update
- Fence at Hungerford Place – Cllr Edgar said that he would look at this with a view to using his Member funds.
- Grids – majority were blocked from the Village Hall to the 30-mph sign going towards Engelsea Brook. Cllr Edgar will raise with CEH and will establish the cost of clearing (which Cllr Edgar may be able to fund).
- Smithy Lane West Bridge – no response on the location of the coping stones. Cllr Edgar said that he would request a response from CEH
- Smithy Lane West – water still running down – no updates – not mains water – Duchy will follow up
- Litter Pick – letter drafted to local businesses to ask them to contribute to the cost of the litter picks – Duchy offered to contribute
- Green Lane/Love Lane – being worked on and repaired
- Bluemire Farm – the issue with the track from the pub – Cllr Edgar to request information from CEH
- Mirror – to be located at the end of Church Lane – will be purchased by the Parish Council - <https://www.amazon.co.uk/Safety-Mirrors/b?ie=UTF8&node=6363906031>
- Church Bank House – potholes to be reported

5 PUBLIC QUESTION TIME

Members of the public can ask a question or address Members on any matter of Parish Council business.

6 FINANCIAL MATTERS

The following financial matters will be considered at the meeting.

6.1 Ledger/Bank Reconciliation Statement (1.4.22-30.06.22)

The ledger/bank reconciliation statement for the period 1st April 2022-30th June 2022 is presented to Members for note.

<https://barthomley-pc-org.uk/wp-content/uploads/2022/08/Barthomley-Parish-Council-Ledger-01.04.22-30.06.22.pdf>

6.2 Ledger/Bank Reconciliation Statement (1.4.22-31.7.22)

The ledger/bank reconciliation statement for the period 1st April 2022-31st July 2022 is presented to Members for note.

<https://barthomley-pc-org.uk/wp-content/uploads/2022/08/Barthomley-Parish-Council-Ledger-01.04.22-31.07.22.pdf>

6.3 Budget Monitoring Report/Receipts and Payments Summary (Quarter One – 2022/23) (April-June 2022)

Members are asked to note the budget monitoring report/receipts and payments summary for the first quarter of the 2022/23 financial year.

BUDGET MONITORING REPORT

<https://barthomley-pc-org.uk/wp-content/uploads/2022/08/Budget-Mon-June-2022-23.08.22.pdf>

RECEIPTS AND PAYMENTS SUMMARY

<https://barthomley-pc-org.uk/wp-content/uploads/2022/08/Budget-Mon-June-2022-23.08.22-RP.pdf>

6.4 Asset Register 2022/23

Members are asked to **APPROVE** the updated asset register up to the end of August 2022.

<https://barthomley-pc-org.uk/wp-content/uploads/2022/08/BARTH-Asset-Register-2022-23-23.08.22.pdf>

6.5 Internal Audit Report/External Audit 2021/22

Members are asked to note that the internal and external audits for 2021/22 have now been completed.

The Parish Council declared and accepted as exempt from external audit for 2021/22.

The internal audit was completed by Mr Len Griffin as Internal Auditor for 2021/22. There were no major issues raised by the auditor.

Members are asked to **RESOLVE** to accept this information as presented.

6.6 Authorisation of Payments

£248.98	Dr MJ Bailey – Clerk salary (September/October 2022)
£62.24	HMRC for months 6 and 7 of the tax year (2022-23)
£38.36	Dr MJ Bailey – Reimbursement (Defibrillator Signs)

RECOMMENDATION: Members are asked to approve the above payments.

7 BANK MANDATE

The Parish Council holds a bank account with the Yorkshire Bank (trading as Virgin Money), and it is necessary to update the list of authorised signatories on the account to reflect changes in the Council's membership in recent years. The following recommendations are therefore made to the Council, which is asked to resolve each recommendation as set out.

RECOMMENDATIONS

Members are asked to **RESOLVE** the following: -

- To confirm that the Yorkshire Bank (trading as Virgin Money) is the appointed bank for the Parish Council and that the existing bank account remains as the Parish Council's bank account together with any other accounts the Council chooses to open with the bank in the Council's name.
- To acknowledge that the account(s) shall remain subject to the relevant Terms and Conditions published by the bank and to agree that the Council remains bound by these Terms and Conditions.
- To confirm that the bank remains authorised to:
 - Honour and comply with all cheques drawn and debit such cheques to the account(s)
 - Honour and comply with all instructions for withdrawal from the account(s)
 - Collect for credit to the account(s) all instruments endorsed on behalf of the Council

- Act on any other instructions the Bank receives in accordance with Terms and Conditions
- Accept and comply with all instructions to add or remove Authorised Signatories and process personal data or each or any of the Authorised Signatories Barthomley Parish Council
- Accept registration of the Council's account(s) under the Bank's telephone and/or internet banking services
- To agree that the following councillors and the Parish Clerk become Authorised Signatories on the Council's bank account(s): -
 - Cllr Tom Wilde
 - Cllr Janet Peacock
 - Cllr Clare Horrocks
 - Mr Mark Bailey
- To agree that arrangements are made for the Council's bank accounts to be accessed via online and telephone banking

8 BOROUGH COUNCILLOR'S REPORT

Borough Councillors S Edgar and M Addison to report on any Cheshire East Council matters of interest.

9 HIGHWAY MATTERS

The Parish Council is to receive an update on highway matters in the parish and/or affecting the parish.

8.1 A500 Widening Update

To discuss latest updates on the proposed widening of the A500.

10 PLANNING MATTERS

This is for the Parish Council to discuss any planning issues affecting the area.

11 COMMUNICATION/SHARED INFORMATION

Members may share any other information, but formal decisions usually cannot be taken under this item. Several items are included for discussion as listed below. Members may raise additional items.

- Parish News
To decide whether to contribute any information.
- Police Report
To provide any updates.

12 DATE OF NEXT MEETING

The next meeting of the Parish Council will take place on Tuesday 8th November 2022 at 7.30pm – Barthomley Village Hall.

Notes

1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

Members of the public are not able to participate in meetings but are able to ask questions or make a statement, prior to the start of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, staffing matters, contracts, and financial affairs of other parties.

2) Parish Councillors

A) Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

B) Planning Grounds The grounds on which observations can be made on planning applications are as follows –

- | | | | |
|---|--|----|---|
| 1 | Development Plan in all its aspects | 8 | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance | 9 | Effect on highway safety |
| 3 | Siting | 10 | Landscape |
| 4 | Design | 11 | Listed buildings |
| 5 | External appearance | 12 | Conservation areas |
| 6 | Compatibility with street scene | 13 | Land |
| 7 | Development effect on neighbouring properties, contamination, amenities, and privacy | 14 | Flooding |

Non-Relevant Matters

- | | | | |
|---|---|----|---|
| 1 | Matters controlled by other legislation | 6 | Business competition |
| 2 | Effects on private rights | 7 | Personal circumstances – health/finance |
| 3 | Provisions in covenants/deeds | 8 | Ownership |
| 4 | Effect on property values | 9 | Moral issues |
| 5 | Private opinions | 10 | Matters which might breach legislative requirements |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.