

**MINUTES OF THE ANNUAL MEETING OF BARTHOMLEY PARISH COUNCIL  
HELD AT BARTHOMLEY VILLAGE HALL ON 16<sup>TH</sup> MAY 2023**

**PRESENT:** Cllr T Wilde Chair (in the chair)  
Cllr C Horrocks Vice-Chair  
Cllr J Peacock Cllr L Clifford  
Cllr A Houldey Cllr K Parkes  
Cllr M Connolly

**APOLOGIES:** None

**ALSO PRESENT** Cllr S Edgar (Cheshire East)  
Dr. M Bailey (Clerk/RFO)  
Members of the public

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**PART ONE – ANNUAL PARISH COUNCIL BUSINESS**

**281 ELECTION OF CHAIRMAN**

Cllr T Wilde took the Chair and asked for nominations for Chair of the Parish Council.

Members nominated and **ELECTED** Cllr T Wilde as the Chair of the Parish Council for the 2023-24 council year.

**282 ELECTION OF VICE-CHAIR**

The Chair asked for nominations for Vice-Chair of the Parish Council.

Members nominated and **ELECTED** Cllr C Horrocks as Vice-Chair of the Parish Council for the 2023-24 council year.

**283 APOLOGIES FOR ABSENCE**

No apologies were received.

**284 DECLARATIONS OF INTEREST**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. There were no declarations of interest made by Members at the meeting.

**285 REGISTRATION OF INTERESTS**

Parish Councillors were invited to complete their Registration of Members Interest forms following the elections in May 2023.

**286 MINUTES – 14<sup>th</sup> MARCH 2023 (PARISH COUNCIL MEETING)**

**RESOLVED:** Members resolved that the minutes of the Parish Council meeting held on 10<sup>th</sup> March 2023 be approved as a correct record and signed by the Chairman.

## 287 UPDATE ON MINUTES – REPORT OF CLERK

The Clerk updated the meeting on the following matters from the minutes of the last meeting.

- Old Hall Farm – it was reported that the Duchy was looking at residential use with the exception of the horse barn which will be moved away from the other buildings for continued agricultural use. It was reported that work is in progress and a microsite will be set up. The issue of access was raised by Members. Some feedback was received and reported to and from Members. Members expressed their support for an enterprise centre.
- Defibrillator – now complete. A Member asked if a larger sign could be put in place with more information. It was also suggested that a poster could be placed on the noticeboard. It was **AGREED** that the Clerk ask for a bigger sign.
- Fence at Hungerford Place – Cllr Edgar said that he would look at this with a view to using his Member funds. It was reported that Guinness had reported the issue to Cheshire East Council but no response had been received. Cllr Peacock to get a quote for repairing the fence. It was agreed that Cllr Nield would look at the fence to see what timber is needed and then will approach a potential supplier about getting someone to do the labour. Cllr Horrocks agreed to draft a letter to residents of Hungerford Place. Cllr Peacock suggested that stones could be used for the same purpose. It was suggested that the residents could be consulted on the issue (Cllrs Horrocks and Parkes to action). Cllr Wilde asked if the Compact could be used for work on the fence.
- Grids – it was reported that the road had been closed prior to jetting – from Brookside Cottage to Fire Tree Cottages. Cllr Edgar said that it had been reported not all grids had been jetted (from Hungerford Place to the White Lion). Cllr Edgar said that there is a reservoir of water flowing from Hungerford Place to the cottages. Cllr Edgar has asked that the damp patch at Hungerford Place is broken into in order to potentially address the problem.
- Smithy Lane West – water still running down – no updates – Duchy looking at the situation and will follow up. No updates were provided at the meeting.
- Litter Pick – it was reported that the Duchy had agreed to contribute to the cost of the litter pick. Cllr Edgar also said that Ansa would litter pick. Cllr Edgar said that he would be prepared to use his budget for this. It was reported that the Shell had organised a deep clean of the services area and will increase tidying up to once every two weeks. Ansa has been asked to litter pick part of the area up to the roundabout. A proposal was put forward that residents could pick litter on the B road. It was agreed to ask Roy Aspinall to quote for the work, and then inform Cllr Edgar and the Duchy of the potential

costs. It was reported that Ansa had litter picked the area.

- Green Lane/Love Lane – this has been repaired, but signs are still in place. The Duchy said that they would look into the causes of leaks in the area. No updates were provided at the meeting.
- Bluemire Farm – it was reported that the banks were getting eroded up from the back of the pub to Bluemire Farm. This is a particular issue when there are issues on the A500. Cllr Horrocks asked if this could be added to the highways list to Cllr Edgar in order to seek further advice. It was hoped that signage could be acquired for this and will ask for another meeting with Cheshire East Highways (via Cllr Edgar). It was reported that there had been no progress in this area, and it was requested that a site meeting be held with CE Highways to respond to the issues in the area.
- Brookside Cottage – it was reported that the Chair had been in touch with Planning Enforcement at Cheshire East Council. The matter is in progress. It was reported that no application is in place.
- White Lion Pub – it was agreed to go forward with the Asset of Community Value application. A letter had been sent to Lord O'Neill to ask for information about the future of the pub. The ACV application had been drafted and will be amended by Members.
- Land – Cllr Horrocks reported land between pub and The Brambles bungalow has seen fly tipping. Resident removed the rubbish. **AGREED** that a letter of thanks should be sent to the resident.

## **288 ELECTIONS – 4<sup>TH</sup> MAY 2023**

Members noted the following information.

### **288.1 Local Election Results and Vacancies**

Following the elections on 4<sup>th</sup> May 2023, eight candidates were nominated for the Parish Council and seven were returned. There are currently no vacancies.

### **288.2 Borough Council Elections**

The Parish Council noted that Steve Edgar and Alison Heler were elected as the Borough Councillors for the ward of Haslington.

## **289 APPOINTMENTS TO COMMITTEES/OUTSIDE BODIES**

The Parish Council **APPROVED** following appointments: -

- Planning Sub-Committee – Cllrs Houldey, Peacock and Parks.
- ChALC – Cllr Wilde

## **290 STANDING ORDERS**

The Parish Council **APPROVED** the Council's Standing Orders for 2023/24.

## **291 CODE OF CONDUCT**

The Parish Council is asked to **APPROVED** the Councillor Code of Conduct.

## 292 FINANCIAL MATTERS

Members considered the following financial matters.

### 292.1 End of Year Accounts

Members **APPROVED** the following documents relating to the end of year accounts for 2022/23.

- Annual Governance and Accountability Return 2022/23  
Members **RESOLVED** to approve the Annual Governance and Accountability Return for 2022/23.
- Ledger 2022-23 (1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023)  
Members **RESOLVED** to approve the ledger for 2022-23.
- Budget Monitoring Report (Quarter Four 2022/23)  
Members **RESOLVED** to approve the budget monitoring report for 2022-23.
- Receipts and Payments 2022/23  
Members **RESOLVED** to approve the receipts and payments summary for 2022-23.

### 292.2 Asset Register 2022/23

The Parish Council **RESOLVED** to approve the 2022-23 Asset Register.

### 292.3 Risk Assessment 2023/24

The Parish Council **RESOLVED** to approve the 2023-24 Risk Assessment.

### 292.4 Responsible Financial Officer

The Parish Council **RESOLVED** to appoint the Parish Clerk as the RFO for the 2023-24 financial year.

### 292.5 Appointment of Internal Auditor

The Parish Council **RESOLVED** to appoint Len Griffin as the Internal Auditor for the 2023-24 financial year.

### 292.6 External Audit 2022/23

The Parish Council **RESOLVED** to approve the Certificate of Exemption for the 2022-23 audit.

Members also noted that the external auditors will carry out assurance reviews on a sample of 5% of parish councils whether they have declared themselves exempt or not. On this occasion, Barthomley Parish Council has been selected as one of the 5%, but there is no charge for this work.

### 292.7 Authorisation of Payments

The following payments were presented to Members for approval.

£265.20	Dr MJ Bailey – Clerk salary (April/May 2023)
£66.30	HMRC for months 1 and 2 of the tax year (2023-24)
£194.14	Insurance Payment (2023/24)
£63.27	ChALC (2023/24 Membership)

£150.00 Cllr Janet Peacock (Reimbursement for Jubilee mugs)

**RESOLVED:** The above payments were **APPROVED** by the Council

**293 CALENDAR OF MEETINGS – 2023-24**

Members **APPROVED** the following meeting dates for the 2023-24 council year.

- 11<sup>th</sup> July 2023
- 12<sup>th</sup> September
- 14<sup>th</sup> November
- 9<sup>th</sup> January 2024
- 12<sup>th</sup> March
- 14<sup>th</sup> May 2024 (Annual Meeting)

**PART TWO – ORDINARY PARISH COUNCIL BUSINESS**

**294 PUBLIC QUESTION TIME**

One member of the public attended the meeting. The following points were raised.

- Resident One – offered to work on the noticeboard.

**295 BOROUGH COUNCILLOR’S REPORT**

Cheshire East Cllr Steve Edgar attended the meeting and made the following points.

- Land at Radway Green – new development for the distribution centre. This is still showing on the s106 site and a complaint has been made to Cllr Edgar.
- Planning – Cheshire East Council is still way behind on applications.
- Members Budget – new allocation in place for highways funding.

**296 HIGHWAY MATTERS**

There were no matters raised under this agenda item.

**296.1 A500 Widening**

Will be starting at the end of 2024.

**297 PLANNING MATTERS**

Members considered planning matters affecting the parish.

**298 COMMUNICATIONS/SHARED INFORMATION/REPORTS OF MEMBERS**

Several items were raised under this agenda heading: -

- Cllr Peacock – reported that garden waste collection misses Audley Road. Cllr Edgar said that this was due to staff shortages and replacements in place.
- Cllr Connolly – said that the website needed to be updated.

**299 DATE OF NEXT MEETING**

The next meeting of the Parish Council will be Tuesday 11<sup>h</sup> July 2023 at 7.30pm (Village Hall)

.....Chairman

The meeting commenced at 7.30 pm and concluded at 9pm